



REPUBLICA NG PILIPINAS  
**Pambansang Korporasyon Sa Elektrisidad**  
(NATIONAL POWER CORPORATION)

# PURCHASE ORDER

P.O. No. 059324

Page 1 of 4

**This PO number must appear on all papers, invoices, packing list and correspondence.**

DATE: November 21, 2024

PD NO.:  
SVP241024-CMMF470.

TO: **MERALCO POWER FOUNDATION, INC.**  
Meralco Compound, Ortigas Avenue,  
Pasig City

**DELIVERY PERIOD: WITHIN 10 DAYS FROM DATE OF RECEIPT OF THIS ORDER**

TERMS: WITHIN 30 DAYS UPON DELIVERY AND ACCEPTANCE  
OF THE GOODS AND DOCUMENTS TO SUPPORT PAYMENT  
(ANNEX "A").

**DELIVERY POINT:** NPC, LOD, SPUG-LOD, San Jose del Monte City, Bulacan c/o Prop. Cust.

PR NO./ ITEM NO.	PR NO./ ITEM NO.	DESCRIPTION	QTY/UNIT OF MEAS	UNIT PRICE	AMOUNT
		<b>BASIC LINEMAN'S TRAINING COURSE</b>			
	<b>HO-TDD24-007</b>	<b>2502990 TRAINING &amp; DEVELOPMENT DIVISION</b>			
1	1	BASIC LINEMAN'S TRAINING COURSE (see attached quotation for details)	1.00 LOT	610,000.00	610,000.00
		<b>Subtotal</b>			<b>610,000.00</b>
		<b>TOTAL AMOUNT (VAT INCLUDED)</b>			<b>610,000.00</b>
		<b>PESOS : SIX HUNDRED TEN THOUSAND ONLY -</b>			
<p>The following documents shall constitute as integral part of this transaction, to wit:</p> <ol style="list-style-type: none"> <li>1. Bid proposal/Quotation dated October 22, 2024</li> <li>2. PR No. HO-TDD24-007 dated September 24, 2024 (NON-OMA)</li> <li>3. Terms of Reference</li> </ol> <p><b>* twenty four (24) training days upon End-user's advice</b></p> <p><b>"NP - Small Value Procurement"</b></p>					

THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS PRINTED AT THE BACK HEREOF:

**CC** **GL** **OE** **WO** **JO**

**Pambansang Korporasyon Sa Elektrisidad**

Please signify your acceptance and agreement with this P.O. by signing below:

Funds Available

BY: **CRISANTO V. HILARIO**

CONFORME: Director Energy Resources  
POSITION: Program Manager

AUTHORIZED SIGNATURE

DATE: November 22, 2024

**NATIONAL POWER CORPORATION**  
G/F Building 1  
B/R Road corner Quezon Avenue, Diliman  
1100 Quezon City, PHILIPPINES

**MSSPD - LOGISTICS DEPARTMENT**  
**FAX NOS.: 8921-6048 / 8921-2468**  
**Email: msspd@napocor.gov.ph**

**TEL. NOS.**  
8921-3541 to 80  
8924-5494 / 5434 / 5284 / 5465

AFG-LOG-006.F03  
Rev. No. 0



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		<b>HO-TDD24-007 - BASIC LINEMAN'S TRAINING COURSE</b>			
		<b>SCOPE OF WORK</b>			
		The work/services shall cover the following:			
		a. <b>Training Program</b> — The Consultant shall design and implement a training program customized to the needs of NPC's lineman personnel. The training module shall include the following topics but not limited to:			
		Practicing Basic Occupational Safety and Health Procedures			
		Basic Electricity			
		Personal Tools and Personal Protective Equipment			
		Ropes, Knots and Gears			
		The Good Groundman			
		Protection of Work Area and Public			
		Traffic Management			
		Vegetation Management			
		Wood, Concrete and Steel Poles, Application, Hauling and Installation			
		Pole Climbing			
		Primary Construction			
		Pole Guy Installation			
		Installing Neutral and Secondary Line Supports			
		Wire Stringing			
		Pole Grounding Maintenance			
		Hazard Prevention at Building Worksites			
		Moreover, the training module shall include skills demonstration and hands-on application of the aforementioned topics to ensure that participants can translate their learnings into actual practice.			
		b. <b>Resource Person(s)</b> — Competent Resource Persons (RP) in the particular discipline/field covered by the above program shall be engaged for this training, the number of which will be determined by the Training Consultant.			
		c. <b>Training Module Design</b> — Detail of the module design including presentation materials shall be submitted to the Training & Development Division, Human Resources Department (TDD, HRD), in hard and soft copies at least two (2) weeks before the conduct of the program.			
		<b>METHODOLOGY</b>			
		The training will be conducted in two (2) batches at 30 persons each, involving classroom sessions and skills demonstrations, hands-on applications, and appropriate knowledge/practical assessments. This will be participative and interactive in an adult learning environment, providing a combination of the following:			
		a. Lectures			
		b. Case Studies			

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		<b>HO-TDD24-007 - BASIC LINEMAN'S TRAINING COURSE</b>																																													
		d. Videos																																													
		e. Role Plays																																													
		f. Open Discussions																																													
		g. Individual Assessments																																													
		h. Skills Demonstrations																																													
		i. Hands-on Application																																													
		<b>SCHEDULE OF TRAINING</b>																																													
		The two (2) sessions shall be implemented in the 4th quarter of 2024 or as may be agreed upon between NPC and the Training Consultant																																													
		<b>TRAINING PERIOD</b>																																													
		The Basic Lineman Training will span for twenty-four (24) days which is divided as follows:																																													
		<table><tr><th>Module</th><th>Duration (No. of Days)</th></tr><tr><td>1 Practicing Basic Occupational Safety and Health 1 Procedures</td><td>1</td></tr><tr><td>2 Basic Electricity</td><td>1</td></tr><tr><td>3 Personal Tools and Personal Protective Equipment</td><td>1</td></tr><tr><td>4 The Good Groundman</td><td>1</td></tr><tr><td>5 Ropes, Knots and Gears</td><td>1</td></tr><tr><td>6 Protection of Work Area and Public</td><td>1</td></tr><tr><td>7 Traffic Management</td><td>1</td></tr><tr><td>8 Vegetation Management</td><td>2</td></tr><tr><td>9 Pole Climbing</td><td>2</td></tr><tr><td>10 Wood Poles, Application, Hauling and Installation</td><td>1</td></tr><tr><td>11 Concrete and Steel Poles, Application, Hauling and Installation</td><td>3</td></tr><tr><td>12 Primary Construction</td><td>1</td></tr><tr><td>13 Pole Guy Installation</td><td>2</td></tr><tr><td>14 Installing Neutral and Secondary Line Supports</td><td>1</td></tr><tr><td>15 Wire Stringing</td><td>1</td></tr><tr><td>16 Covered Overhead Lines</td><td>1</td></tr><tr><td>17 Pole Grounding Maintenance</td><td>1</td></tr><tr><td>18 Hazard Prevention at Building Worksites</td><td>1</td></tr><tr><td>19 Review</td><td>2</td></tr><tr><td>20 Assessment and Graduation</td><td></td></tr></table>	Module	Duration (No. of Days)	1 Practicing Basic Occupational Safety and Health 1 Procedures	1	2 Basic Electricity	1	3 Personal Tools and Personal Protective Equipment	1	4 The Good Groundman	1	5 Ropes, Knots and Gears	1	6 Protection of Work Area and Public	1	7 Traffic Management	1	8 Vegetation Management	2	9 Pole Climbing	2	10 Wood Poles, Application, Hauling and Installation	1	11 Concrete and Steel Poles, Application, Hauling and Installation	3	12 Primary Construction	1	13 Pole Guy Installation	2	14 Installing Neutral and Secondary Line Supports	1	15 Wire Stringing	1	16 Covered Overhead Lines	1	17 Pole Grounding Maintenance	1	18 Hazard Prevention at Building Worksites	1	19 Review	2	20 Assessment and Graduation				
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		<b>HO-TDD24-007 - BASIC LINEMAN'S TRAINING COURSE</b>			
		<b>RESPONSIBILITY OF NPC</b>			
		1 Room accommodation for the Resource Persons			
		2 Provision for Laundry			
		3 All meals for the training team during program days			
		4 Training room with Audio-Video equipment (multi-media projector, screen, sound system) whiteboard and training supplies for participants (pens, notebooks/notepads).			
		5 Materials, tools, and equipment such as poles, line materials and conductors, lineman tools, mechanized vehicles, and other logistical needs of the training program.			
		6 Reproduction of the training manual/handouts for all participants			
		7 The participant's uniform and PPEs			
		8 Overall coordinator and training support			
		<b>RESPONSIBILITY OF TRAINING CONSULTANT</b>			
		1 Resource Persons			
		2 Professional fees for the Resource Persons			
		3 Program Design customized to NPC			
		4 Accident and Medical Insurance for Trainees			
		5 1 set of Training Manual			
		6 Program Certificates			
		7 Training Report			
		<b>MODE OF PAYMENT</b>			
		Payment will be made per batch and shall be paid within thirty (30) days upon completion of the training and submission of 1 set of training manual and training report			

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